



DEPARTMENT OF THE AIR FORCE
60TH COMMUNICATIONS SQUADRON (AMC)

7 Jan 10

MEMORANDUM FOR 60 CES/CEP

FROM: 60 CS/SCXKR (FOIA) (4-5668)

SUBJECT: Freedom of Information Act (FOIA) Request #2010-00058-A
(SUSPENSE: 15 JAN 10)

1. We are sending you the attached FOIA request for action per **DOD Reg 5400.7/AF/SUP**. Please reply by close of business on the above suspense date. If you:

a. **RECOMMEND RELEASE.** Provide a letter to this office recommending release and include a copy of the requested record(s). The SJA Office must coordinate before returning to us. (See para 2.)

b. **RECOMMEND DENIAL OR PARTIAL DENIAL.** Provide written rationale citing the specific exemption(s) from DOD 5400.7, paragraphs C3.2.1.1 through C3.2.1.9. When recommending complete denial, include one copy of the record to be denied. When recommending partial denial, provide one copy of the record with portions recommended for denial highlighted in **YELLOW (DOD Reg 5400.7/AF SUP, para C1.5.3.6.2)**.

c. **DO NOT POSSESS THE REQUESTED RECORDS.** Explain why; i.e., destroyed because they have met their retention period (cite table and rule from AF Records Disposition Schedule at <https://www.my.af.mil/gcss-af61/afrims/afrims/>, at another location (where), etc.

d. **CANNOT IDENTIFY THE REQUESTED RECORDS.** So indicate and tell us what specific information the requester should provide in order for you to identify the requested records.

e. **DISCLOSURE AUTHORITY IS ANOTHER AGENCY.** If you have a copy of the records but they originated at another command/agency, furnish a copy of the records to send to the disclosure authority.

f. **CLASSIFIED RECORDS.** Make a line-by-line review of the responsive record to determine if classification is proper and current. Coordinate any declassification actions with Security Forces. Provide a copy of the record to be released. **Yellow** highlight all areas which are to be withheld. If you cannot declassify records, please provide guidance on where to refer the request for action. If you are the release authority and the records are properly classified, so advise.

2. REPLIES MUST INDICATE THE CONCURRENCE OF THE SJA OFFICE:

Requests for contract information: This office must first contact the submitter (contractor) of the data for their views on releasability of the requested information. Provide contractor(s) name and address, contact information, requested records, and your recommendation on releasability. When contractor(s) response is received, we will process through SJA. Coordination by SJA is sufficient on recommendations for release. Recommendations for denial/partial denial require a written legal review. JA review is NOT necessary if you have no responsive records.

3. KEEP A COPY of the entire case file, including a copy of any records released or recommended for denial. File under T37-19, R24.

4. Please complete the attached DD Form 2086, Record of Freedom of Information Processing Costs, and return with your reply. **THIS WILL SHOW US WHAT TO CHARGE THE REQUESTER.**

5. Hand carry your reply to enable us to meet the required suspense. Direct questions to me at 424-5668.

//SIGNED//

LUCILLE M. LAMPMAN
Freedom of Information Act Officer

Attachments:

1. Request
2. DD Form 2086

RECORD OF FREEDOM OF INFORMATION (FOI) PROCESSING COST

REPORT CONTROL SYMBOL
DD-DA&M(A)1365

Please read instructions on back before completing form.

1. REQUEST NUMBER 2010-0058-A	2. TYPE OF REQUEST (X one) a. INITIAL <input type="checkbox"/> b. APPEAL <input checked="" type="checkbox"/>	3. DATE COMPLETED (YYYYMMDD)	4. ACTION OFFICE
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6. CLERICAL HOURS (E-9/GS-8 and below)		FEE CODE	(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH		1		X \$ 20.00 =	
b. REVIEW/EXCISING		2			
c. OTHER ADMINISTRATIVE COSTS		3			

6. PROFESSIONAL HOURS (O-1 - O-6/GS-9-GS-15)/CONTRACTOR		(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH		1	X \$ 44.00 =	
b. REVIEW/EXCISING		2		
c. OTHER/COORDINATION/DENIAL		3		

7. EXECUTIVE HOURS (O-7 - ES 1 and above)		(1) TOTAL HOURS	(2) HOURLY RATE	(3) COST
a. SEARCH		1	X \$ 75.00 =	
b. REVIEW/EXCISING		2		
c. OTHER/COORDINATION/DENIAL		3		

8. COMPUTER SEARCH		(1) TOTAL TIME	(2) RATE	(3) COST
a. MACHINE TIME (Not PC, desktop, laptop)		4	X \$ 20.00/hr \$ 44.00/hr =	
b. PROGRAMMER/OPERATOR TIME (Human)				
(1) Clerical Hours		1		
(2) Professional Hours		1		

9. OFFICE MACHINE COPY REPRODUCTION		(1) NUMBER	(2) RATE	(3) COST
a. PAGES REPRODUCED FOR FILE COPY		3	X \$.15 =	
b. PAGES RELEASED		5		

10. PRE-PRINTED PUBLICATIONS		(1) TOTAL PAGES	(2) RATE	(3) COST
a. PAGES PRINTED		5	X \$.02 =	

11. COMPUTER PRODUCT OUTPUT/ACTUAL COST CHARGES		(1) NUMBER	(2) ACTUAL COST	(3) COST
a. TAPE/DISC/CD		6	X \$ =	
b. PAPER PRINTOUT		3		

12. OTHER ADMINISTRATIVE FEES		(1) NUMBER	(2) ACTUAL COST	(3) COST
a. ALL POSTAGE/ADMINISTRATIVE (See instructions)		3	X \$ =	

13. AUDIOVISUAL MATERIALS		(1) NUMBER	(2) ACTUAL COST	(3) COST
a. MATERIALS REPRODUCED		4	X \$ =	

14. SPECIAL SERVICES		(1) NUMBER	(2) ACTUAL COST	(3) COST
a. ALL SPECIAL SERVICES (See instructions)		6	X \$ =	

15. MICROFICHE REPRODUCED		(1) NUMBER	(2) ACTUAL COST	(3) COST
		5	X \$.25 =	

- FEE CODES**
- 1 Chargeable to "commercial" requesters. Chargeable to "other" requesters after deducting 2 hours.
 - 2 Chargeable to "commercial" requesters only.
 - 3 Not chargeable to any fee category.
 - 4 Chargeable to "commercial". Chargeable to "other" after deduction of the equivalent of 2 hours. (Example: deduct \$88.00 professional rate.)
 - 5 Chargeable to all fee categories after deduction of 100 pages (DOES NOT include "commercial").
 - 6 Chargeable to all fee categories. No deductions.

16. FOR FOI OFFICE USE ONLY			
a. TOTAL COLLECTABLE FEES			
b. TOTAL PROCESSING FEES			
c. TOTAL CHARGED			
d. FEES WAIVED/REDUCED (X one)	Yes	No	
e. FEES NOT APPLICABLE (X one)	Yes	No	

See Chapter 6, Fee Schedule, DoD 5400.7-R, to determine appropriate assessment of fees.

Report Date: 01/07/2010

Time: 8:56:35 AM

Request Details Report**Request Information:**

Request # : 2010-00058-A
Action Office : AMC
Request Type : Appeal
Reference : 2010-01392-F
Requested Date : 01/06/2010
Original Received Date : 01/07/2010
Received Date : 01/07/2010
Original Perfected Date : -
Last Perfected Date : -
Disposition Accepted Date : -
Delivery Date : -
Closed Date : -
Original Target Date : 02/05/2010
Target Date : 02/05/2010
Total Days on Hold : 0
Days Remaining : 20
Request Age : 0
Delivery Mode : E-mail
Multi-Track Type :
Priority : Routine
Request Status : Assigned
Final Disposition : -
Denial Authority : -
Expedite Requested : Yes
Expedite Description : We have a June deadline for data to be collected for processing for our Federal Research grant
Adjudicate Days (Expedite) : -

Custom Fields:

Records Search Location
Location to be searched : AMC - Travis AFB
Clearly Releasable Record
Without Citing Exemption : -
Accept Assessed Fees
Accept Fees Assessed : -

Description of the Request :

On January 4, 2010 we received an answer of 'No Records' to our Freedom of Information Act Request #2010-01392-F. In the FOIA request we asked for: "We would also like copies of the maintenance records and cathodic testing records for the 8 inch Jet Fuel pipeline." We are appealing that answer for the following reasons: 1. An email from the Public Affairs Office that acknowledges in it's content that they found records on Base and relayed a summary: From: merrie.schilterlowe@travis.af.mil Subject: Pipeline questions Date: December 3, 2009 4:39:10 PM PST To: anthonyM_HCRSC@comcast.net Mr. Moscarelli, In response to the questions in your 26 Oct letter about the pipeline: The pipeline is made of coated carbon steel. It has cathodic

protection, which is checked monthly by our electrical shop. The entire cathodic protection system is tested and repaired annually by certified engineers. The area where the leak occurred was replaced in 1996 so it is 13 years old. However, the rest of the line is more than 50 years old. I hope this answers your questions. Respectfully, Merrie Schilter-Lowe, DAF Civ 60 AMW/PA Travis AFB CA DSN 837-2011/0132 Commercial 707-424-0132 FAX 707-424-5936 2. A letter (See Attached) from formal Travis AFB Commander Colonel Steven J. Arquette dated January 23, 2008 to The Pipeline Safety Trust stating: "In response, this letter addresses Travis AFB's compliance with federal pipeline safety regulations, proper pipeline operations and maintenance, " Also in this letter: "We are aware of federal and state regulations governing pipeline training, operation, maintenance, inspection, public education and safety requirements. The U.S. Department of Transportation, Office of Pipeline Safety and Hazardous Materials Administration reviews and provides comments to our ICP, in accordance with their policy guidelines. The most recent review was completed on June 20, 2006." This shows that there are records collected on the Base for The U.S. Department of Transportation, Office of Pipeline Safety and Hazardous Materials Administration to review. Colonel Arquette's letter responded to a letter from The Pipeline Safety Trust dated January 14, 2008 . In essence the information was found in 9 days. Maintenance should have some if not all anode types and valve records as asked for in the original FOIA. Sara E. Underwood, Base Community Planner, 60 CES/CECP back in 2008 was also knowledgeable in helping finding persons in Engineering. Anthony Moscarelli Project Director Healthy Community Research of Suisun City

Sub-requests :

Default

Requester Information:

Requester Name : Moscarelli, Anthony
Job Title : Project Coordinator
Created Date : 12/07/2009
Requester Login : HCRSC
Requester Type : Educational/Non-Commercial
Organization : Healthy Community Research of Suisun City
Work Phone 1 : 707-759-4617
Work Phone 2 : -
Mobile : -
Fax : -
E-Mail : AnthonyM_HCRSC@comcast.net

Address:

Address 1 : P.O. Box 1814
Address 2 : -
City : Suisun City
State : California
Country : United States
Zip Code : 94585

Billing Address:

Address 1 : -
Address 2 : -
City : -
State : -
Country : -
Zip Code : -

Shipping Address:

Address 1 : P.O. Box 1814
Address 2 : -
City : Suisun City
State : California
Country : United States

Zip Code : 94585

Other Address:

Name : -
 Organization : -
 Address 1 : -
 Address 2 : -
 City : -
 State : -
 Country : -
 Zip Code : -
 Phone : -
 Fax : -
 E-Mail : -

Action History :

Action	Comment	Action Taken By	Action Date/Time
Assigned		Espinal, John	01/07/2010 06:57:16
Assigned		Espinal, John	01/07/2010 06:56:46
Re-Assign Request	Transfer of appeal.	Espinal, John	01/07/2010 06:56:46
Received		Queue, HAF Staff	01/07/2010 06:55:47
Transfer Case	Case '2010-00058-A' transfer from 'HAF' to 'AMC' With comments: Appeal directed to Travis.	Espinal, John	01/07/2010 06:55:47
Assigned		Espinal, John	01/07/2010 06:55:02
Assigned		Espinal, John	01/07/2010 06:53:57
Assign Request	Forwarding for your action on the appeal.	Espinal, John	01/07/2010 06:53:57
Assigned		Queue, HAF Staff	01/06/2010 20:21:20

Assign:

Assigned By : Espinal, John
 Assigned Date : 01/07/2010
 Assigned To : User/Group Action Office
 Lampman, Lucille (Primary) AMC
 Admin HAF
 Comments : Transfer of appeal.

Perfect:

Perfect By : -
 Original Perfected Date : -
 Last Perfected By : -
 Last Perfected Date : -
 Comments : -

Link Cases :

Request #	Request Type	Requester Name	Primary User	Received Date	Target Date	Request Status
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No link cases found

FOIA Documents Details:

File Cabinet Drawer	Folder Name	Disposition	Layer Name	No. of Pages	Date Added
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No folders have been added to this case.

Page Details:

# of pages attached to case folder	: 0
# of pages attached to case folder with partial redactions	: 0
# of pages attached to case folder with full redactions	: 0
# of pages attached to case folder without redactions	: 0
# of pages reviewed	: 0
# of pages delivered	: 0
# of documents delivered	: 0

Partially Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
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No Page with partial redactions was added to this case.

Fully Applied Redaction Code Details:

Redaction Code	Description	No. of Pages Used
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No Page with full redactions was added to this case

Manually - Partially Applied Redaction Code Details:

Redaction Code	Description
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No partially applied redaction code details found

Manually - Fully Applied Redaction Code Details:

Redaction Code	Description
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No fully applied redaction code details found

Manually Applied - Other Redaction Code Details:

Redaction Code	Description
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No other applied redaction code details found

Fee Details :

Payment Status	: No Charges
Invoice Amount	: \$ 0.00
Invoice Number	: -
Invoice Date	: -
Cost Estimated	: \$ 0.00
Cost Incurred by the Agency	: \$ 0.00
Total Amount Paid	: \$ 0.00
Balance Amount	: \$ 0.00
Amount Requester	: \$ 0.00

Willing to Pay

Fee Waiver Requested : Yes

Fee Waiver Status : TBD

Adjudicate Days (Fee Waiver) : -

Fee Details Description:

Fee Items	Charge Type	Unit Rate (\$)	Quantity	Extended Value (\$)
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No Fee Details have been Found for this Request.

Administrative Cost :

Program Office	Created By	Rate	Hours	Total Cost	Comments
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No Administrative cost details found.

Transfer Details:

Transfer To	Transfer By	Transfer Date	Comment
AMC	Espinal, John	01/07/2010	Appeal directed to Travis.

Correspondence Log :

Date	Letter Description	User	Status	Mode	eSigned?	E-mail
01/06/2010	Basis of Appeal	Admin, Admin	Received	Mail	No	
01/06/2010	Fee Waiver Description	Admin, Admin	Received	Mail	No	

Consultation Review Log :

Review ID	Location(s) Referred	Due Date	Created Date	Imported Date	Disposition	Accepted Date	Status
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No consultation review log records found

Requests For Documents:

ID	Location(s) Referred	Request Date	Due Date	Status
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No Request For Documents log details found

Document Review Log:

File Cabinet Drawer	Folder Name	No. of Pages	Created By	Date Added
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No Document Review log details found